

ROUTING AND TRANSMITTAL SLIP		Date
		9/17/87
Name, office symbol, room number, building, Agency/Post		Initials Date
1.	DA/EA 7024 HQ	18 SEP 1987
2.	A/DDA	
3.	DDA 21 SEP 1987	
4.	DDA/Registry	
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

F4I.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
OCA	

OPTIONAL FORM 41 (REV. 7-78)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

~~CONFIDENTIAL~~

87-1966X

17 October 1987

MEMORANDUM FOR: Director of Personnel

FROM: [REDACTED] Congressional Affairs

SUBJECT: Visit of Post Office and Civil Service Staffers
Set for 5 October.

1. Three staff members from Post Office and Civil Service will visit the HQ building on Monday 5 October. I will arrange for them to arrive around 11:00 AM. and meet with us initially in the DA conference room. We will then have lunch which I will arrange in either the Executive Dining Room or in the DA conference room. The staffers who will attend are:

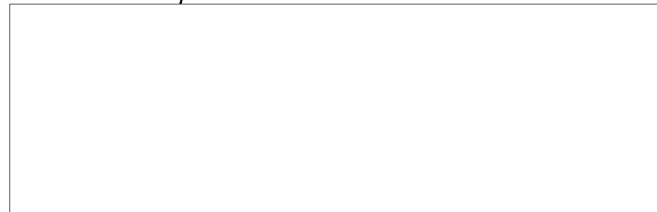
Robert Lockhardt, Counsel
Pierce Myers, Deputy Counsel
Allen Lopatin, Professional Staff Member.

2. I have turn in their names for a security clearance check, but we should assume that will be uncleared. I will get you copies of their bios to later next week.

3. As to who should attend from OP, I will leave that up to you, but I would suggest that we limit the number to three. I would suggest you, [REDACTED] and one other. I call to arrange a short meeting to go over what we should talk about or raise with this group. I have a list of bills which have been referred to the committee from which we can select discussion points. I know you have some items which you would like to raise. I think it would be appropriate to tell them about our secretarial program, a topic I know they are interested in. I have agreed that we will not talk about our compensation proposal, but they are likely to raise this item. We should think about how we will reply.

4. I call next week to discuss further.

cc: DDA
D/OCA



~~CONFIDENTIAL~~

REGISTRY

PAEC

